



**MEETING MINUTES**  
**DOWNTOWN DESIGN REVIEW BOARD**  
August 2, 2018  
Public Hearing: 2:00pm  
City Council Conference Room 290, 2<sup>nd</sup> Floor  
200 Texas Street, Fort Worth, Texas 76102

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**B O A R D   M E M B E R S**

|   |                |           |   |                               |             |
|---|----------------|-----------|---|-------------------------------|-------------|
| X | Gwen Harper    | - Place 1 | X | Kirk Millican/ Chair          | - Place 5   |
| X | Andrew Blake   | - Place 2 | X | Cassandra King/<br>Vice Chair | - Place 6   |
| X | Tracy McMackin | - Place 3 | X | Ryan Johnson                  | - Place 7   |
| X | Chris Brim     | - Place 4 | X | Laura Sanchez                 | - Alternate |

**I. PUBLIC HEARING: 2:00PM**

A. **CALL TO ORDER: STATEMENT OF OPEN MEETINGS ACT**

B. **ANNOUNCEMENTS**

C. **APPROVAL OF JUNE 7, 2018 MEETING MINUTES**

Motion By: Brim  
Motioned To: Approve  
Seconded By: Sanchez  
Motion Carried: 7- 0

D. **NEW CASES**

**DG18-15      1009 Greer Street**  
**Owner: Matthew Hammond**  
**Applicant: Allen Architecture- Brandon Allen**

Requests a Certificate of Appropriateness to construct an accessory dwelling unit.

Staff presented their report and recommended approval.

**Support:**

Brandon Allen, applicant, spoke in support.  
Melissa Konur, DFWI, spoke in support.

**Opposition:**

None

**Board Discussion:**

Motion By: King  
Motioned To: Approve

Seconded By: Johnson  
Motion Carried: 6- 1, Harper voted in opposition

**DG18-16            305 Commerce Street**  
**Owner: City Center Development/ Sundance Square Management**  
**Applicant: The Projects Group- Stacey Prince**

Requests a Certificate of Appropriateness to install opaque window film at the ground floor.

Staff presented their report and recommended approval.

**Support:**

Stacy Prince, applicant, spoke in support.  
Melissa Konur, DFWI, spoke in support.

**Opposition:**

None

**Board Discussion:**

Motion By: Harper  
Motioned To: Approve  
Seconded By: Blake  
Motion Carried: 7- 0  
Recused: McMackin

**DG18-17            111 W. 5<sup>th</sup> Street**  
**Owner: Jackson- Shaw/ Fort Worth Partnership-Michele Wheeler**  
**Applicant: Epperson Company- Don Epperson**

Requests a Certificate of Appropriateness to install signage.

Staff presented their report and stated that the applicant requested that the application be continued.

**Support:**

None

**Opposition:**

None

**Board Discussion:**

Motion By: McMackin  
Motioned To: Continue  
Seconded By: Harper  
Motion Carried: 7- 0

**DG18-03R            Northeast Corner of Henderson Street and Lancaster Avenue**  
**Owner: KLS Management LTD, Michael L. Tibbetts, Mid- Western**  
**Development & Realty, Ltd.**  
**Applicant: QuikTrip- Mike Talcott**

Requests a revise Certificate of Appropriateness for the reduction of massing.

Staff presented their report and stated that the applicant wanted to withdraw their application.

**Support:**

None

**Opposition:**

None

**Board Discussion:**

Motion By: Harper  
Motioned To: Deny without prejudice  
Seconded By: King  
Motion Carried: 7- 0

**DG18-18      200 Texas Street  
Owner/ Applicant: City of Fort Worth- Glenn Balog**

Requests a Certificate of Appropriateness to remove planters and bollards at City Hall Plaza and install benches.

Staff presented the application.

**Support:**

Glenn Balog, applicant, spoke in support of the application

**Opposition:**

Melissa Konur, DFWI, spoke in opposition.

**Board Discussion:**

Motion By: Harper  
Motioned To: Deny without prejudice  
Seconded By: Sanchez  
Motion Carried: 7- 0

**II. ADJOURNMENT: 2:58 P.M.**

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**Executive Session**

The Downtown Design Review Board will conduct a closed meeting, as necessary, to seek the advice of its attorneys concerning pending or contemplated litigation, or other matters that are exempt from public disclosure under Article X, Section 9 of the Texas State Bar Rules, and as authorized by Section 551.071 of Texas Government Code, which are related to any item appearing on this agenda.

**Meeting Accessibility**

The Fort Worth City Hall and City Council Conference Room 290 is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City's ADA Coordinator at (817) 392-8552 or e-mail [ADA@FortWorthTexas.gov](mailto:ADA@FortWorthTexas.gov) at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

The Fort Worth City Hall and City Council Conference Room 290 es accesible con silla de ruedas. Se solicita a las personas con discapacidades que planean asistir a esta reunión y que necesitan acomodaciones, ayudas auxiliares o servicios tales como intérpretes, lectores o impresiones con letra grande, que se comuniquen con el Coordinador de la Asociación Americana de Discapacitados (ADA) de la Ciudad llamando al teléfono (817) 392-8552 o por correo electrónico a [ADA@FortWorthTexas.gov](mailto:ADA@FortWorthTexas.gov) por lo menos 48 horas antes de la reunión, de modo que puedan hacerse los arreglos adecuados. Si la Municipalidad no recibe una notificación por lo menos 48 horas antes de la reunión, ésta hará un intento razonable para proporcionar las acomodaciones necesarias.

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